

Write your name here

Surname	Other names
---------	-------------

**Pearson Edexcel
Functional Skills**

Centre Number	Candidate Number
<input type="text"/>	<input type="text"/>

English
Level 2
Component 3: Writing

6 – 10 November 2017 Time: 60 minutes	Paper Reference E203/01
---	-----------------------------------

You may use a dictionary.

Total Marks

My signature confirms that I will not discuss the content of the test with anyone until the end of the 5 day test window.

Signature: _____

Instructions

- Use **black** ink or ball-point pen.
- **Fill in the boxes** at the top of this page with your name, centre number and candidate number.
- Sign the declaration.
- Answer **both** tasks.
- Use the spaces provided to complete your tasks
– *there may be more space than you need.*

Information

- The total mark for this paper is 30.
- The marks for each task are shown in brackets
– *use this as a guide as to how much time to spend on each task.*
- You will be assessed on spelling, punctuation and grammar in both tasks.

Advice

- Read each task carefully before you start to answer it.
- Keep an eye on the time.
- Try to complete both tasks.
- Check your answers if you have time at the end.

Turn over ►

P57136A

©2017 Pearson Education Ltd.

1/1/1

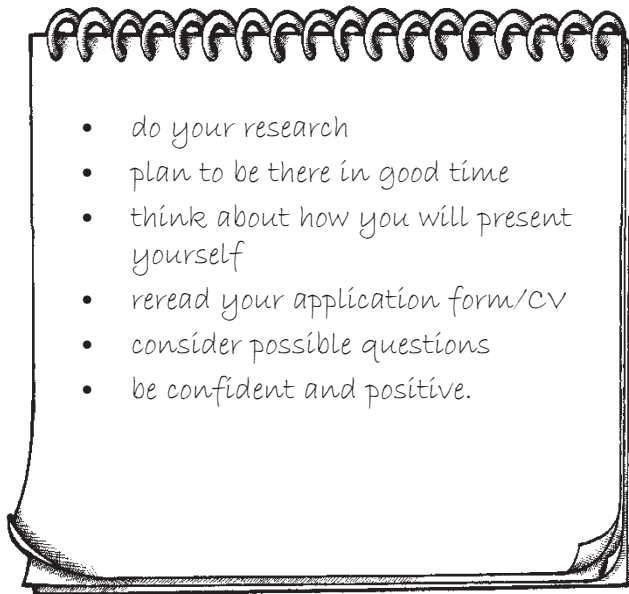



Pearson

Task 1

Information

You have been asked to write an article about how to do well in a job or college interview. You make the following notes:



Writing Task

Write an article for a careers website giving advice on how to do well in an interview.

In your article, you should:

- explain why it is important to prepare for an interview
- give detailed advice about how to do well in an interview
- include any ideas of your own you think would be useful.

Use sentences and write in Standard English.

(15)

Begin your article on the next page.

DO NOT WRITE IN THIS AREA

DO NOT WRITE IN THIS AREA

DO NOT WRITE IN THIS AREA

DO NOT WRITE IN THIS AREA

DO NOT WRITE IN THIS AREA

DO NOT WRITE IN THIS AREA



DO NOT WRITE IN THIS AREA

DO NOT WRITE IN THIS AREA

DO NOT WRITE IN THIS AREA

DO NOT WRITE IN THIS AREA

DO NOT WRITE IN THIS AREA

DO NOT WRITE IN THIS AREA

Large writing area with horizontal dotted lines.



Large writing area with horizontal dotted lines.

DO NOT WRITE IN THIS AREA

DO NOT WRITE IN THIS AREA

DO NOT WRITE IN THIS AREA

DO NOT WRITE IN THIS AREA

DO NOT WRITE IN THIS AREA

DO NOT WRITE IN THIS AREA

(Total for Task 1 = 15 marks)



DO NOT WRITE IN THIS AREA

DO NOT WRITE IN THIS AREA

DO NOT WRITE IN THIS AREA

DO NOT WRITE IN THIS AREA

DO NOT WRITE IN THIS AREA

DO NOT WRITE IN THIS AREA

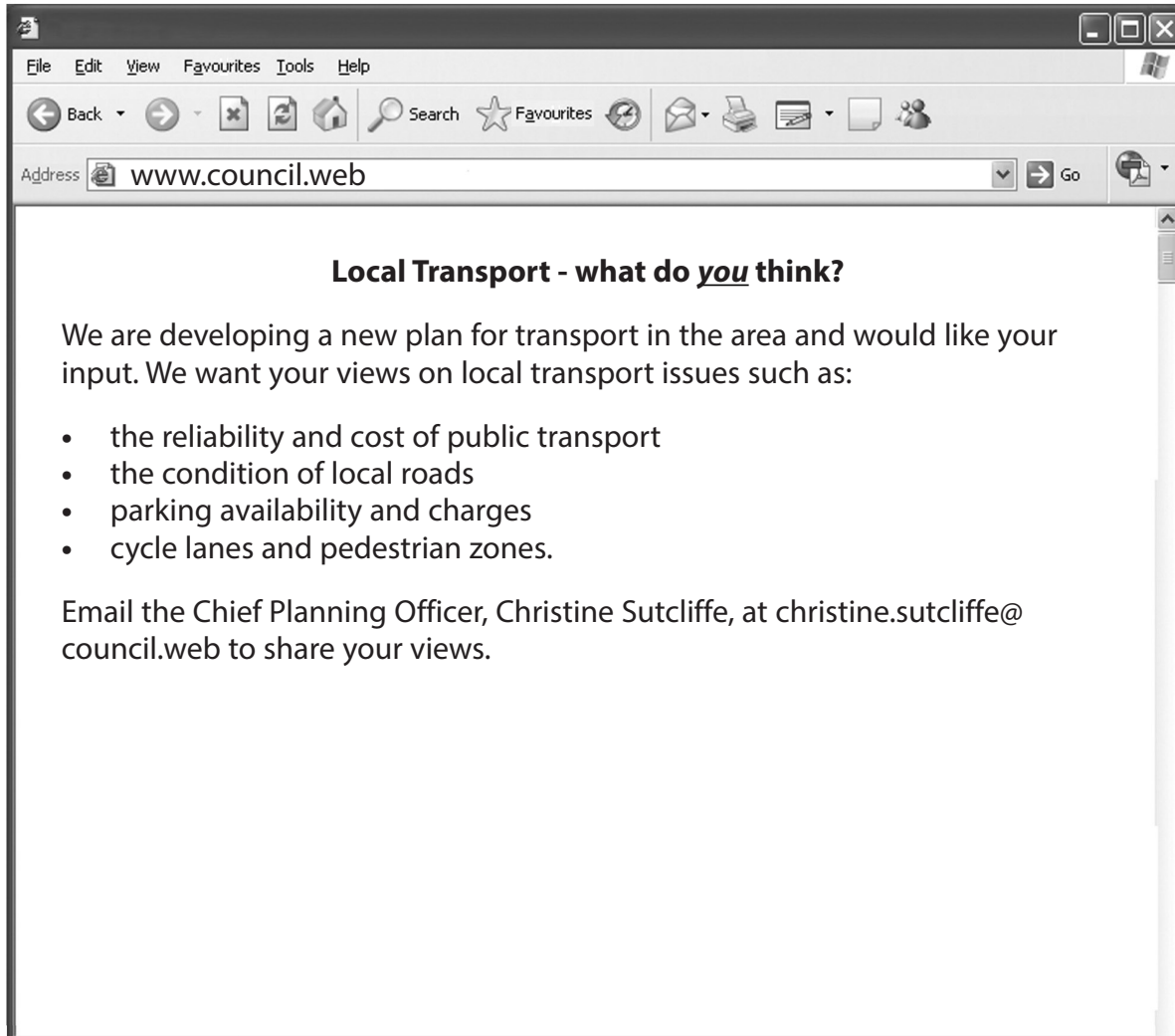
BLANK PAGE



Task 2

Information

You read this on your local council website.



Writing Task

Write an email to Christine Sutcliffe giving your views on local transport.

In your email, you should:

- say what you think are the most important transport issues in your area
- explain in detail the reasons for your views
- suggest ideas for the transport plan.

Use sentences and write in Standard English.

(15)

Begin your email on the next page.

DO NOT WRITE IN THIS AREA

DO NOT WRITE IN THIS AREA

DO NOT WRITE IN THIS AREA

DO NOT WRITE IN THIS AREA

DO NOT WRITE IN THIS AREA

DO NOT WRITE IN THIS AREA





To:

christine.sutcliffe@council.web



From:

you@youremail.biz

Subject:

Transport plan

Handwriting practice area with horizontal dotted lines.

DO NOT WRITE IN THIS AREA

DO NOT WRITE IN THIS AREA

DO NOT WRITE IN THIS AREA

DO NOT WRITE IN THIS AREA

DO NOT WRITE IN THIS AREA

DO NOT WRITE IN THIS AREA



P 5 7 1 3 6 A 0 7 0 8

DO NOT WRITE IN THIS AREA

DO NOT WRITE IN THIS AREA

DO NOT WRITE IN THIS AREA

Handwriting practice area with 25 horizontal dotted lines. A toolbar at the bottom includes icons for list, copy, paste, undo, redo, and a scroll bar. Below the toolbar is a status bar with the following text: Page, Sec, At, Ln, Col, REC, TRK, EXT, OVR, English (U.K).

(Total for Task 2 = 15 marks)

TOTAL FOR PAPER = 30 MARKS

