

Write your name below.

Surname

Other names

**Pearson Edexcel  
Functional Skills**

Centre Number

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Candidate Number

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**English**

**Level 2**

**Component 3: Writing**

5 – 9 February 2018

**Time: 60 minutes**

Paper Reference

**E203/01**

**You may use a dictionary.**

Total Marks

**My signature confirms that I will not discuss the content of the test with anyone until the end of the 5 day test window.**

Signature: \_\_\_\_\_

### Instructions

- Use **black** ink or ball-point pen.
- **Fill in the boxes** at the top of this page with your name, centre number and candidate number.
- Sign the declaration.
- Answer **both** tasks.
- Use the spaces provided to complete your tasks  
– *there may be more space than you need.*

### Information

- The total mark for this paper is 30.
- The marks for each task are shown in brackets  
– *use this as a guide as to how much time to spend on each task.*
- You will be assessed on spelling, punctuation and grammar in both tasks.

### Advice

- Read each task carefully before you start to answer it.
- Keep an eye on the time.
- Try to complete both tasks.
- Check your answers if you have time at the end.

Turn over ►

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Pearson

## Task 1

### Information

You see this on your local community noticeboard.

### Clean up the park

Wardfield Community Group needs help to clean up Wardfield Park. With its beautiful walks, open spaces, picnic areas and playing fields, Wardfield Park is a popular place for local people. Unfortunately, the park has become run down with overgrown paths, broken benches, and litter problems. The café also needs painting, and the flower beds need some new plants.

We want volunteers to join us for a *Clean up the park* weekend and make Wardfield Park great again! There will be free food and drink at the end of each day.

### Writing Task

You want to go to the *Clean up the park* weekend. Write an email to persuade a friend to join you.

In your email, you should:

- explain why you are volunteering
- describe the activities you want to help with
- say why your friend should join you.

Use sentences and write in Standard English.

(15)

**Begin your email on the next page.**

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To: yourfriend@mailbox.biz  
From: you@mailbox.biz  
Subject: Clean up the park

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Handwriting practice area with 20 horizontal dotted lines. A toolbar at the bottom includes icons for undo, redo, and zoom, along with a status bar showing 'Page', 'Sec', 'At', 'Ln', 'Col', 'REC', 'TRK', 'EXT', 'OVR', and 'English (U.K)'.

(Total for Task 1 = 15 marks)



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## Task 2

### Information

You see this in your local newspaper.

Have you ever wanted to thank someone who has helped you a lot in your life? Well, this is your chance.

We want you to write an article about somebody who has really helped you in the past. Perhaps they have helped you at school or college, or supported you at work or with a hobby.

Whatever the reason, please send in your articles and we will publish a selection.

### Writing Task

Write an article about someone you want to thank.

In your article, you should:

- say who has helped you
- describe what they did to help you
- explain how it benefited you.

Use sentences and write in Standard English.

(15)

**Begin your article on the next page.**

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(Total for Task 2 = 15 marks)

**TOTAL FOR PAPER = 30 MARKS**

